

**Minutes of Meeting
Board for Contractors
INFORMAL FACT-FINDING CONFERENCES
January 27, 2010 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Deborah Tomlin, Board Member. No other Board members were present.

Victoria S. Traylor appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

- | | |
|--|---------------------------------------|
| 1. Carolyn R. Disparti &
Raymond E. Lyons
t/a Talon Construction
File Number 2009-03477
(NO DECISION MADE) | C=Ms. Disparti |
| 2. Donna & Robert Johnson &
James Dollins
t/a Landscape Utilities Unlimited
File Number 2009-03815
(NO DECISION MADE) | C=Mr. & Mrs. Johnson
W=Ms. Johnson |
| 3. Harry C. Swank, II &
W. T. Curd Jr. Contractor Inc.
File Number 2010-00193
(NO DECISION MADE) | C=Mr. Swank |
| 4. Mark & Kathy Steen &
Jeff D. Bond
File Number 2009-04269
(NO DECISION MADE) | C=Mr. & Mrs. Steen |
| 5. Jeffery Ray Hall &
James McQuinn | C=Mr. Hall |

t/a James's Home Improvement
File Number 2007-02177
(NO DECISION MADE)

6. Carol Solon & John Scott
t/a All About Chimneys & More
File Number 2009-03651
(NO DECISION MADE)

C=Ms. Solon

7. Robert Darling &
Michael D. Perry
t/a Solid Concepts
File Number 2009-01015
(NO DECISION MADE)

C=Mr. Darling
A/C= Mr. Louka


8. Keith A. Keiper &
Mitchell C. McCoy
t/a M C M Contracting
File Number 2010-01241
(NO DECISION MADE)

C=Mr. Keiper

The meeting adjourned at 3:55 p.m.

Board for Contractors


Robert M. Kirby, Chairman


Jay W. DeBoer, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Deborah Tomlin
2. Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on 1-27-2010
5. Nature of Personal Interest Affected by Transaction: _____
NONE
6. I declare that:
 - (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

 - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.
Deborah Tomlin 1-27-2010
Signature Date